



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/17/2023 **VisitType:** POI Follow Up **Arrival:** 11:35 AM **Departure:** 1:05 PM

CCLC-38853

Head of the Class Early Learning Center

7305 Covington Hwy. Lithonia, GA 30058 DeKalb County
 (770) 482-7744 headoftheclasslithonia@gmail.com

Region Consultant

Christina Jennings

Phone:

Fax:

christina.jennings@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/17/2023	POI Follow Up	Good Standing	
02/01/2023	Complaint Investigation & Monitoring Visit	Deficient	
02/01/2023	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	E/Left		0	0	C	15	C	21	C	
Building 2	F/Right		0	0	C	24	C	33	C	
Total Capacity @35 sq. ft.: 39					Total Capacity @25 sq. ft.: 87					
Main	A/R side/1R		0	0	C	6	C	NA	NA	
Main	B/R side/2R	Three Year Olds	1	7	C	11	C	NA	NA	Nap
Main	C/L Side/1R	Infants	1	2	C	7	C	NA	NA	Nap
Main	D/L side/1L	Two Year Olds	1	7	C	9	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 33					Total Capacity @25 sq. ft.: 87					
Total # Children this Date: 16			Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 87				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/A/Upper	40	C
Main	PG/B/Concrete	9	C
Main	PG/C/Lower	22	C

Comments

The purpose of this visit was to conduct a Plan of Improvement Follow-Up visit.

Plan of Improvement: Developed This Date 04/17/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

Alexandria Murphy, Program Official

Date

Christina Jennings, Consultant

Date



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(Findings Report)

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The following information is associated with a POI Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Correction Deadline: 2/15/2023

Corrected on 4/17/2023

.25(12) - Correction of previous citation in that the Consultant observed heating and cooling equipment to not be accessible to children on this date.

Correction Deadline: 2/2/2023

Corrected on 4/17/2023

.25(13) - Correction of previous citation in that the Consultant did not observe potentially hazardous equipment, materials or supplies to be accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following hazards were observed:

D/L side/1L

- Peeling paint on the right side under the window.

D/L side 1/L

- Rusty vents were observed under the window on the main wall.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.,

Correction Deadline: 4/18/2023

Recited on 4/17/2023

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 10/17/2022****Corrected on 4/17/2023****.26(6) - Correction of previous citation in that the Consultant did not observe any hazards on the Playground accessible to children on this date.****Correction Deadline: 2/15/2023****Corrected on 4/17/2023****.26(8) - Correction of previous citation in that the Consultant observed an adequate amount of resilient surfacing on this date.****Correction Deadline: 2/15/2023****Corrected on 4/17/2023****.26(9) - Correction of previous citation in that the Consultant observed the Playground to be free of litter and hazards on this date.**

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Correction Deadline: 2/1/2023****Corrected on 4/17/2023****.10(4) - Correction of previous citation in that the Consultant observed the diapering surface to be smooth and nonporous on this date.**

Policies and Procedures

591-1-1-.22 Parental Access**Met****Correction Deadline: 2/2/2023****Corrected on 4/17/2023****.22 - Correction of previous citation in that the Consultant observed the Center to allow parents of enrolled children access to all child care areas of the center on this date.**

Sleeping & Resting Equipment

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based upon observation that there were blankets in two out of two cribs with a sleeping infant.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 4/17/2023

Staff Records

Correction Deadline: 2/1/2023

Corrected on 4/17/2023

.09(1)(a) - Correction of previous citation in that the Consultant observed that all Employees had submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site on this date.

Correction Deadline: 2/2/2023

Corrected on 4/17/2023

.09(1)(c) - Correction of previous citation in that the Consultant observed a valid and current satisfactory Comprehensive Records Check Determination for every Employee on this date.

Correction Deadline: 2/1/2023

Corrected on 4/17/2023

.09(1)(k) - Correction of previous citation in that the Consultant observed the most recently issued determination letter for eligible Employees to be portable and electronically ported on this date.

Correction Deadline: 2/15/2023

Corrected on 4/17/2023

.31(1)(b)2. - Correction of previous citation in that the Consultant observed the Director to possess at least one of the sets of minimum academic requirements on this date.

Staffing and Supervision

Correction Deadline: 2/1/2023

Corrected on 4/17/2023

.32(7) - Correction of previous citation in that the Consultant observed adequate supervision on this date.