



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/27/2024 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 9:00 AM **Departure:** 4:00 PM

CCLC-62019

Little Minds Learning Center LLC

677 Old Macon Road Dublin, GA 31021 Laurens County
(478) 290-1180 littlemindslearningcenterllc@gmail.com

Regional Consultant

Kristy Turner

Phone: (470) 373-3232

Fax:

kristy.turner@decal.ga.gov

Joint with: Lisa Pitts

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/27/2024	Complaint Investigation & Licensing Study	Good Standing	
06/13/2024	Monitoring Visit	Good Standing	
08/15/2023	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Infants (back left)	Infants	1	6	C	7	C	NA	NA	Free Play
Main	B: Ones	One Year Olds	1	6	C	5	NC	NA	NA	Free Play
Main	C: Twos (front middle)	One Year Olds and Two Year Olds	1	7	C	12	C	NA	NA	Free Play
Main	D: Ones (front left)	Infants and One Year Olds	1	3	C	7	C	NA	NA	Free Play
Main	E: Preschool (far right)	Two Year Olds and Three Year Olds	1	11	C	11	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 42					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 33			Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	41	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
7	12	15	3	0	0	0

Comments

The purpose of this visit was to conduct a licensing study. The center does not provide transportation, field trips, and swimming activities.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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Study

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined that the following classroom did not have lesson plan posted or any activities planned for the children in the following rooms: A Infants (Back Left), Ones, Twos (Front Middle), Ones (front left), and Preschool (far right).

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Correction Deadline: 8/27/2024

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 6/13/2024

Corrected on 8/27/2024

.19(1) - This citation was corrected on this date. All classrooms have met the license capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(4) - The Consultant discussed with the Provider that the gate around the HVAC was over the three and half inches in which that exceeds the requirements by the Department.

Correction Deadline: 8/27/2024

Correction Deadline: 6/23/2024

Corrected on 8/27/2024

.26(8) - The citation was corrected on this date. It was observed that the fall zone around playground and the equipment had adequate resilient surfacing.

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines. The Consultant discussed with Director to ensure that center menu is posted or accessible at all times.

Technical Assistance

591-1-1-.15(6)(b) - The Consultant discussed with Director to ensure that food and beverages be served in individual plates or bowls and with individual glasses or cups.

Correction Deadline: 8/27/2024

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Correction Deadline: 6/13/2024

Corrected on 8/27/2024

.09(1)(a) - The citation is corrected on this date. All employees on site have both Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

Correction Deadline: 6/13/2024

Corrected on 8/27/2024

.09(1)(c) - The citation was corrected on this date. All employees have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the center.

Correction Deadline: 6/13/2024

Corrected on 8/27/2024

.09(1)(j) - This citation was corrected on this date. The center Staff #4 was ported over day of the last visit.

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined that nine out of nine staff files were incomplete.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 9/13/2024

Comment

591-1-1-.33(2) - The Consultant discussed with Provider that training should be organized in the staff files and in designed area of the center.

Correction Deadline: 8/28/2024

Finding

591-1-1-.31 (5)(b) requires the Center to ensure that Provisional Employees are informed of the rules for Child Care Learning Centers and the Center's policies and procedures for the age group for which they will be providing care. It was determined based on a review of records that there were not records available for review for Staff #1, Staff #2, Staff #3, and Staff #4.

POI (Plan of Improvement)

The Center will inform Provisional Employee(s) of the rules for Child Care Learning Centers and the Center's policies and procedures for the age group for which they will be providing care and provide documentation of this.

Correction Deadline: 9/13/2024

Recited on 8/27/2024

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.