



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/25/2022 **VisitType:** Licensing Study

Arrival: 10:45 AM

Departure: 12:45 PM

CCLC-37311

1st Creative Learning Academy #3

635 Exchange Place Lilburn, GA 30047 Gwinnett County
 (678) 404-5573 1stcreative@att.net

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/25/2022	Licensing Study	Good Standing	
04/26/2022	Complaint Closure	Good Standing	
04/01/2022	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	2's- 2nd Right	Two Year Olds	2	10	C	23	C	NA	NA	Outside
Main	A-I 1st Right - Infant/Toddlers	Infants and One Year Olds	1	4	C	12	C	NA	NA	Floor Play
Main	F- 3 to 13yrs 1st Left	PreK	2	17	C	22	C	31	C	Outside
Main	Rm. C-PreK-3rd Right	Three Year Olds	1	14	C	31	C	NA	NA	Circle Time
Main	Rm. D-(4 to 13yrs) 3rd Left		0	0	C	30	C	43	C	Not In Use
Main	Rm. E- 3's 2nd Left	PreK	2	18	C	25	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 143

Total Capacity @25 sq. ft.: 165

Total # Children this Date: 63

Total Capacity @35 sq. ft.: 143

Total Capacity @25 sq. ft.: 165

Building	Playground	Playground Occupancy	Playground Compliance
Main	Picnic Area left side	0	C
Main	PreK/School Ae	74	C
Main	Riding Area	15	C
Main	Toddler	41	C

Comments

The purpose of today's visit was to conduct a licensing study and follow up on previous citations.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Akia Roberts, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please ensure that parents provide and/or update the following information as needed: release to persons' name, phone number, full address and relationship to the child.

Facility	
591-1-1-.06 Bathrooms	Met
Comment Bathrooms observed to be clean and well maintained.	
591-1-1-.19 License Capacity(CR)	Met
Comment Licensed capacity observed to be routinely met by center.	
591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
Comment Center appears clean and well maintained.	
Comment Please be mindful to keep items that pose a hazard inaccessible to children.	
591-1-1-.26 Playgrounds(CR)	Met
Comment Playground observed to be clean and in good repair.	

Food Service	
591-1-1-.15 Food Service & Nutrition	Met
Comment Center menu meets USDA guidelines.	
591-1-1-.18 Kitchen Operations	Met
Comment Kitchen appears clean and well organized.	

Health and Hygiene	
591-1-1-.07 Children's Health	Met
Correction Deadline: 4/25/2022	
Corrected on 10/25/2022 .07(5) - The consultant observed the previous citation to be corrected in that the consultant observed no infants with pacifiers attached to their clothing.	
591-1-1-.10 Diapering Areas & Practices(CR)	Met
Comment Proper diapering procedures observed.	
Comment Staff state proper knowledge of diapering procedures.	
591-1-1-.17 Hygiene(CR)	Met
Comment Proper hand washing observed throughout the center.	
591-1-1-.20 Medications(CR)	N/A
Comment The Provider currently does not dispense/administer medication.	

Organization

591-1-1-.37 Inspections & Investigations

Not Met

Finding

591-1-1-.37(d) requires the Center and Staff to cooperate with any inspection or investigation by responding truthfully to any legitimate departmental inquiry. Failure to cooperate with a Department inspection or investigation shall constitute good cause for the denial, restriction, revocation or suspension of a License, Permit or commission. It was determined based on observation that the center denied the consultant access to the facility on October 19, 2022.

POI (Plan of Improvement)

The Center and Center staff will cooperate truthfully with any inspection or investigation.

Correction Deadline: 10/25/2022

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Correction Deadline: 4/25/2022

Corrected on 10/25/2022

.11(2) - The consultant observed the previous citation to be corrected in that the consultant observed a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 10****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 03/12/2021	
Staff # 2	Met
Date of Hire: 03/29/2022	
Staff # 3	Met
Date of Hire: 08/02/2021	
Staff # 4	Met
Date of Hire: 01/15/2015	
Staff # 5	Met
Staff # 6	Met
Date of Hire: 10/19/2020	
Staff # 7	Met
Date of Hire: 03/09/2021	
Staff # 8	Met
Date of Hire: 10/28/2021	
Staff # 9	Met
Date of Hire: 11/12/2021	
Staff # 10	Met
Date of Hire: 11/17/2021	

Staff Credentials Reviewed: 3**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit April 1, 2022.

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Met
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Correction Deadline: 10/7/2021

Corrected on 10/25/2022

.14(1)(a) - The consultant observed the previous citation to be corrected in that the consultant observed 100% of staff to be certified in CPR and first aid on this date.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Staff observed to provide direct supervision and be attentive to children's needs.