



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/12/2026 **VisitType:** Licensing Study

**Arrival:** 10:00 AM **Departure:** 12:45 PM

**CCLC-1822**

**St. Andrews Extended Day Program**

4882 Lavista Road Tucker, GA 30084 DeKalb County  
(770) 934-1461

Regional Consultant

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

| Compliance Zone Designation |                 |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|-----------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 03/12/2026                  | Licensing Study | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 02/12/2026                  | TA Follow Up    | NA            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 01/09/2026                  | TA Follow Up    | NA            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room    | Age Group                          | Staff                           | Children | NC/C                                                        | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                |
|---------------------------------|---------|------------------------------------|---------------------------------|----------|-------------------------------------------------------------|------------|--------------|------------|--------------|----------------------|
| Main                            | 102     | Three Year Olds and Four Year Olds | 2                               | 9        | C                                                           | 19         | C            | NA         | NA           | Centers              |
| Main                            | 104     | Three Year Olds and Four Year Olds | 2                               | 8        | C                                                           | 17         | C            | NA         | NA           | Centers              |
| Main                            | 105     |                                    | 0                               | 0        | C                                                           | 9          | C            | NA         | NA           | Not In Use           |
| Main                            | 106     | Two Year Olds                      | 3                               | 9        | C                                                           | 18         | C            | NA         | NA           | Diapering, Story     |
| Main                            | 107     |                                    | 0                               | 0        | C                                                           | 13         | C            | NA         | NA           | Not In Use           |
| Main                            | 109     |                                    | 0                               | 0        | C                                                           | 18         | C            | NA         | NA           | Not In Use           |
| Main                            | 110     |                                    | 0                               | 0        | C                                                           | 17         | C            | NA         | NA           | Not In Use           |
| Main                            | 111     | Two Year Olds                      | 2                               | 12       | C                                                           | 18         | C            | NA         | NA           | Transitioning        |
| Main                            | 112     |                                    | 0                               | 0        | C                                                           | 17         | C            | NA         | NA           | Not In Use           |
| Main                            | 113/115 | GA PreK                            | 2                               | 12       | C                                                           | 26         | C            | NA         | NA           | Transitioning, Music |
| Main                            | 114     |                                    | 0                               | 0        | C                                                           | 15         | C            | NA         | NA           | Not In Use           |
| Main                            | 116     |                                    | 0                               | 0        | C                                                           | 17         | C            | NA         | NA           | Not In Use           |
| Main                            | 117     |                                    | 0                               | 0        | C                                                           | 15         | C            | NA         | NA           | Not In Use           |
| Total Capacity @35 sq. ft.: 200 |         |                                    | Total Capacity @25 sq. ft.: 0   |          | Building @35 capacity limited by Insufficient Toilets/Sinks |            |              |            |              |                      |
| Total # Children this Date: 50  |         |                                    | Total Capacity @35 sq. ft.: 200 |          | Total Capacity @25 sq. ft.: 0                               |            |              |            |              |                      |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | PG A       | 140                  | C                     |
| Main     | PG B       | 43                   | C                     |

| Enrolled Children |         |         |         |         |                    |                   |
|-------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years     | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 1                 | 12      | 11      | 22      | 12      | 0                  | 19                |

**Comments**

Visit completed

Plan of Improvement: Developed This Date



For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program's continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at <https://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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**Summary Report**

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Same

The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the knobs were missing from the play stove in Room 106.

**POI (Plan of Improvement)**

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline: 3/27/2026**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 2**

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Name of Release Person Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(3)-Name of Release Person Missing

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(1) Documentation procedures were discussed,

**Correction Deadline: 3/12/2026**

**Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center on this date.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following potentially hazardous items were stored accessible to children:

- Room 104- wipes, teacher's purse, cleaning product on a shelf above the cubbies
- Room 113- black large umbrella near the door
- toilet brush in the first stall in the girl's bathroom

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 3/12/2026****Technical Assistance**

591-1-1-.25(3) - Please ensure that the exhaust fans remain clear of dust and debris.

**Correction Deadline: 3/12/2026**

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**591-1-1-.26 Playgrounds(CR)****Met****Correction Deadline: 9/26/2025****Corrected on 3/12/2026**

.26(4) - The previous citation was observed corrected on this date. The Center installed a new fence and measured more than four feet high.

**Correction Deadline: 9/20/2025****Corrected on 3/12/2026**

.26(6) - The previous citation was observed corrected on this date. The swing chains had been replaced and the red climber and balance beam had been repaired.

**Correction Deadline: 9/20/2025****Corrected on 3/12/2026**

.26(8) The previous citation was observed corrected on this date. The resilient surface measured six inches or more under the fall zones.

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that staff did not wash a child's hands after diapering in Room 111.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 3/12/2026**

**591-1-1-.20 Medications(CR)**

Met

**Comment**

The Provider currently does not dispense/administer medication.

**Safety****591-1-1-.11 Discipline(CR)**

Met

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)**

Met

**Correction Deadline: 9/10/2025****Corrected on 3/12/2026****.36(7)(d)2. - The previous citation was observed corrected on this date. The checklist was complete and signed as required.****Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Comment**

Please ensure that cribs/cots are labeled for individual use.

**Staff Records****Records Reviewed: 11****Records with Missing/Incomplete Components: 1**

Staff # 8

Not Met

Date of Hire: 04/09/2025

"Missing/Incomplete Components"**.33(4)-Food Prep Training Missing 4 hrs.****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

Met

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR(CR)****Technical Assistance****Technical Assistance**

591-1-1-.14(3) - Please ensure that vehicles are equipped with a complete first aid kit.

**Correction Deadline: 3/22/2026****591-1-1-.33 Staff Training****Technical Assistance****Technical Assistance**

591-1-1-.33(4) - Training requirements were discussed with staff.

**Correction Deadline: 4/11/2026****591-1-1-.31 Staff(CR)**

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

Met

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

