



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/9/2022 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 12:10 PM

CCLC-52708

E-Plex Preschool

10700 Abbotts Bridge Road, Suite 190 Duluth, GA 30097 Fulton County
 (678) 365-2002 eplexga@gmail.com

Regional Consultant

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/09/2022	Monitoring Visit	Good Standing	
11/18/2021	Licensing Study	Good Standing	
03/24/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 2 yrs	Two Year Olds	10	2	C	29	C	NA	NA	Music, Diapering, Circle Time
Main	B 3yrs	Two Year Olds	2	11	C	18	C	NA	NA	Circle Time
Main	C 3yrs	Three Year Olds	2	9	C	18	C	NA	NA	Outside
Main	D 2yrs	Two Year Olds	2	14	C	23	C	NA	NA	Story
Main	E 4yrs	Three Year Olds	2	15	C	25	C	NA	NA	Outside
Main	F 4yrs		0	0	C	30	C	NA	NA	
Main	G 4 yrs	Three Year Olds	1	11	C	35	C	NA	NA	Art, Circle Time
Main	H 2yrs	Four Year Olds and Five Year Olds	2	10	C	19	C	NA	NA	Circle Time, Art
Total Capacity @35 sq. ft.: 197					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 72					Total Capacity @35 sq. ft.: 197					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	I 2yrs-6yrs	67	C

Comments

The purpose of this visit was to conduct a Monitoring Visit. This visit was conducted in person by the Consultant on June 9, 2022.

An Administrative Review was completed by the Consultant on June 10, 2022. The Consultant uploaded and reviewed requested documents for the Provider.

An Exit Conference was conducted discussing the Monitoring Visit report with Helena Chung, who translated for the Owner and Director. Consultant emailed the report requesting signature and to be emailed back to the Consultant within two business days.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Hwa Young Chao, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

Date: 6/9/2022 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 12:10 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center on this date.

591-1-1.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1.26(9) - Consultant and Provider discussed ensuring there are no hazards on the playground.

Correction Deadline: 6/9/2022

Health and Hygiene

591-1-1.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on Consultant's review of Authorization for Medication records that the date, time given, amount given, any noticeable adverse reaction and the signature or initials of person administering the medication were missing on the following dates, April 4, 6, 21, 22, and 23, 2022.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 6/9/2022

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

591-1-1-.30(4) - Consultant and Provider discussed ensuring cots stored in the classroom are in accessible to the children.

Correction Deadline: 6/9/2022

Staff Records**Records Reviewed: 18****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 04/29/2021

Staff # 2 Met

Date of Hire: 08/23/2021

Staff # 3 Met

Date of Hire: 01/14/2021

Staff # 4 Met

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Date of Hire: 04/01/2020

Staff # 5 Met

Date of Hire: 04/19/2021

Staff # 6 Met

Date of Hire: 08/09/2021

Staff # 7 Met

Date of Hire: 07/06/2021

Staff # 8 Met

Date of Hire: 01/18/2021

Staff # 9 Met

Date of Hire: 08/03/2020

Staff # 10 Met

Staff # 11 Met

Date of Hire: 02/11/2021

Staff # 12 Met

Date of Hire: 07/25/2021

Staff # 13 Met

Date of Hire: 02/08/2021

Staff # 14 Met

Date of Hire: 08/09/2021

Staff # 15 Met

Date of Hire: 09/08/2020

Staff # 16 Met

Date of Hire: 04/16/2021

Staff # 17 Met

Staff # 18 Met

Date of Hire: 02/17/2022

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that 3 staff members hired since previous visit on November 18, 2022, with direct care responsibilities did not complete health and safety orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 6/9/2022

Recited on 6/9/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.