



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/15/2024 **VisitType:** Incident Investigation/Licensing Study

Arrival: 8:15 AM **Departure:** 2:15 PM

CCLC-32380

Woodlawn Preschool & Child Development

2220 Walton Way Augusta, GA 30904 Richmond County
(706) 738-2546 woodlawnaugustaumc@gmail.com

Regional Consultant

Ashley Richards

Phone: (229) 584-1482

Fax:

ashley.richards@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/15/2024	Incident Investigation/Licensing Study	Good Standing	
04/22/2024	Complaint Investigation Follow Up	Good Standing	
12/02/2023	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Young Infants	Infants	1	3	C	8	C	NA	NA	Floor Play,Nap
Main	B- Infants 2	Infants	1	5	C	8	C	NA	NA	Floor Play
Main	C- Young Three's	Two Year Olds	1	3	C	17	C	NA	NA	Transitioning
Main	D- One's	One Year Olds	1	6	C	12	C	NA	NA	Breakfast
Main	E- Older Infants	One Year Olds	1	6	C	8	C	NA	NA	Breakfast
Main	F- Two's	Two Year Olds	1	7	C	17	C	NA	NA	Breakfast
Main	G- Three's	Three Year Olds and Four Year Olds	1	4	C	18	C	NA	NA	Transitioning
Main	H- Four's	Four Year Olds	2	12	C	22	C	NA	NA	Circle Time,Story
Main	I- After School		0	0	C	52	C	NA	NA	
Main	J- Afterschool		0	0	C	14	C	NA	NA	

Total Capacity @35 sq. ft.: 162

Total Capacity @25 sq. ft.: 0

Building @35 capacity limited by Playground Limitations

Total # Children this Date: 46

Total Capacity @35 sq. ft.: 162

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- 3- School Age (B)	32	C
Main	PG- Infant/Toddler (A)	22	C

Comments

The purpose of this visit was to conduct a Complaint Investigation and Licensing Study. The Complaint Investigation was not closed on this date.

Plan of Improvement: Developed This Date 08/15/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(3) - The Consultant and the Assistant Director discussed ensuring that the waffle blocks within classroom Main F - Two's are stacked on top of the children's center shelving in shorter stacks in order to prevent tipping and falling injuries on this date.

Correction Deadline: 8/15/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Technical Assistance

Comment

Swimming rules and best practices were discussed with the Assistant Director on this date.

Technical Assistance

591-1-1-.35(7) - Wading pool rules, regulations, and best practices were discussed with the Assistant Director on this date.

Correction Deadline: 8/15/2024

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please ensure that parent work contact information is completed in its entirety or documented as "NA" where it applies.

Correction Deadline: 8/15/2024

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children on this date:

Main C – Young Three's

- A broom and dust pan were located next to the hand washing sink.
- A black Sharpie was located on a child's table on the back right side of the classroom.
- A staff purse and book bag were located in a chair in the back left side of the classroom.

Main F - Two's

- Two brooms and one dust pan were located next to the hand washing sink.

Main G – Three's

- An electric pencil sharpener was located on top of the children's art shelf.
- A packet of Gentle Steps Sensitive Skin baby wipes were located inside a child's cubby.
- Two brooms and two dust pans were located in the corner of the classroom.

Main H – Four's

- Two brooms and two dust pans were located next to the trash can.

Main I – After School

- Four plastic grocery bags were located inside individual children's cubbies.
- A packet of Little Journey baby wipes were located inside a child's cubby.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 8/30/2024

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following hazards were present on this date:

Main C – Young Three's

- The light in the children's bathroom did not have shield.

Main E – Older Infants

- The clear air conditioner tube was present with a thick black unknown substance.

Main G – Three's

- Three ceiling tiles were discolored and damaged.

Main I – After School

- 16 ceiling tiles were discolored and damaged.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based upon observation that the sand boxes on playground Main PG - 3 - School Age (B) and Main OG - Infant/Toddler (A) were partially assembled which caused potential tripping hazards. It was further determined that the large sand box liners were hanging on the playground fences which were accessible to children on both playgrounds causing a potential obstruction of supervision on this date.

POI (Plan of Improvement)

Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 8/16/2024**Recited on 8/15/2024****Technical Assistance**

591-1-1-.26(7) - Please ensure that the anchor ties on the art easel located on playground Main PG - Infant/Toddler (A) are flushed to the base of the equipment.

Correction Deadline: 8/25/2024**Technical Assistance**

591-1-1-.26(8) - The Consultant and the Assistant Director discussed fluffing and redistributing the rubber mulch at the bottom of the stationary slides on both playgrounds on this date.

Correction Deadline: 8/25/2024**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following playground hazards were present on this date:

Main PG – 3 – School Age (B)

- Protruding tree roots were present around the latticed Magnolia tree and stationary slide equipment.
- A protruding screw was located on the right side of the lattice that surrounded the Magnolia tree.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/27/2024**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

Technical Assistance

591-1-1-.27 - The Consultant and the Assistant Director discussed ensuring that Director Designees are posted on the Parent Notice Board on this date.

Correction Deadline: 8/15/2024

Safety**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

591-1-1-.30(4) - The Consultant and the Assistant Director discussed placing a large covering over cots that are stored within the classrooms and accessible to children on this date.

Correction Deadline: 8/15/2024

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training**Not Met****Comment**

The Consultant and the Assistant Director discussed the training requirement differences between Health and Safety Orientation training and ten hours of diverse annual training on this date.

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that Staff #3 and #5 did not have their Health and Safety Orientation training completed within the first 90 days of their employment as required by the Department.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 9/30/2024

Technical Assistance

591-1-1-.33(4) - Please ensure that Staff #19 complete the Food and Nutrition training requirements as required by the Department.

Correction Deadline: 9/14/2024

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(7) - The Consultant discussed that there was a brief break in watchful oversight in classroom Main B - Infant 2. The Staff member crossed the classroom's threshold with one foot into the hallway to in order to speak with another Staff member located on the opposite side of the hallway. The break of watchful oversight was observed for less than one minute on this date.

Correction Deadline: 8/15/2024