Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/2/2022 **VisitType:** Licensing Study **Arrival:** 10:10 AM **Departure:** 1:45 PM

CCLC-37750

Childcare Network #245

405 Dacula Rd. Dacula, GA 30019 Gwinnett County
(770) 995-7660 cni245@childcarenetwork.com

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720
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Mailing Address
Same

Quality Rated:

Compliance Zone Designation		
08/02/2022	Licensing Study	Good Standing
01/25/2022	Licensing Study	Good Standing
08/25/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R	Infants and One Year Olds	1	3	C	14	C	NA	NA	Nap,Floor Play
Main	B/2R		0	0	C	25	C	NA	NA	
Main	C/3R		0	0	C	15	C	NA	NA	
Main	D/ Mid R	Two Year Olds	2	11	C	16	C	NA	NA	Centers
Main	E/1L	Three Year Olds	1	12	C	18	C	NA	NA	Transitioning,Out side
Main	F/2L		0	0	C	19	C	NA	NA	
Main	G/2L	Four Year Olds and Six Year Olds and Over	1	10	C	26	C	NA	NA	Centers
Main	H/Back/1L		0	0	C	22	C	NA	NA	
Main	I/Back/2L		0	0	C	21	C	NA	NA	
Main	J/Back/3L		0	0	C	21	C	NA	NA	
Main	K/Back/1R		0	0	C	57	C	NA	NA	

Total Capacity @35 sq. ft.: 254 Total Capacity @25 sq. ft.: 0

Total # Children this Date: 36 Total Capacity @35 sq. ft.: 254 Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/A/Front/1R	8	C
Main	PG/C/Right	67	C
Main	PG/D/R Back	260	C

Comments
The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on January 25, 2022. An administrative review was conducted on August 12, 2022.

Plan of Improvement: Developed This Date 08/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov for more information. Free techical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select ‘Refute Citation’ for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)

Zakiya Rountree, Program Official	Date	Lynn Schnitzer, Consultant	Date

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Findings Report

Date: 8/2/2022 **VisitType:** Licensing Study **Arrival:** 10:10 AM **Departure:** 1:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

Comment
Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Children's Records

Records Reviewed: 5	Records with Missing/Incomplete Components: 0
Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Technical Assistance**

Technical Assistance
591-1-1-.08 - Please ensure that the parents update the following information as needed:
- Parents' work and contact information.
- Parents' work and personal address.
- Emergency contact persons' name and contact information.
- Release to persons' names and address.
- Doctor's name and contact information.

Facility

591-1-1-.06 Bathrooms **Met**

Comment
Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that
-the bathroom in classroom G contained loose baseboards behind and to the right of the toilet
-a cabinet containing hand sanitizer in classroom G contained a broken lock, staff were able to store hand sanitizer in another cabinet
-the restroom on the right in classroom I contained peeling paint and the glass inset in the door to the playground was boarded over. Per the director new glass has been ordered.
-classroom J contained peeling paint on the wall to the right of the restrooms and the consultant observed staining on the pipe under the adult sink
-classroom K contained a cracked light fixture in second restroom from right, the classroom is currently not in use.
-classroom F contained a loose vent cover in the right restroom, the classroom is currently not in use.
Further, the consultant observed water damage in classrooms B and C. Per the director, they had a leak that affected two rooms which are not currently in use.

POI (Plan of Improvement)
The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. Per the director, they have someone scheduled to repair the water damage this week.

Correction Deadline: 8/2/2022

Technical Assistance
591-1-1-.25(8) - Consultant discussed with director to ensure that cords are secured away from the children to prevent entanglement or tripping hazards.

Correction Deadline: 8/2/2022

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment
Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the double gate at the back of the preschool playground was loosely latched causing a gap which measured approximately six inches. Further, one side of the double gate between the school age and toddler playgrounds was bent, creating a gap between the two sides which measured approximately five inches. The gate also contained a gap measuring approximately four and a half inches. The fence on the left playground behind the climbing structure contained protruding nails.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 8/2/2022

Food Service

591-1-1-.15 Food Service & Nutrition — **Met**

Comment
Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations — **Met**

Comment
Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) — **Met**

Comment
Staff stated thorough knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) — **Not Met**

Comment
Staff stated proper hand washing procedures.

Finding
591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that the children's sinks in classrooms 1L-E and 3L-G did not have warm running water.

POI (Plan of Improvement)
The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 8/2/2022

591-1-1-.20 Medications(CR) — **Met**

Comment
The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Technical Assistance**

Technical Assistance
591-1-1-.21(3) - Consultant discussed with director to ensure that the center practices emergency lockdown drills every six months.

Correction Deadline: 8/7/2022

Comment
Consultant observed complete emergency preparedness plan on site.

591-1-1-.27 Posted Notices **Met**

Comment
Observed all required posted notices.

Safety

591-1-1-.05 Animals **Met**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment
Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Not Met**

Comment
A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment
The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance
591-1-1-.36(3)(a-b) - Consultant discussed with provider that the Director and for each person responsible for or who participates in the transportation of children must obtain two (2) hours of state-approved or state-accepted transportation training every two years.

Correction Deadline: 8/12/2022

Finding
591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on review of records that the center did not have evidence of authorization for routine transportation on file for twenty-five of twenty-five children receiving transportation services.

POI (Plan of Improvement)
The Center will obtain the required written parental authorization.

Correction Deadline: 8/3/2022

Finding
591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on review of records that the center did not have evidence of emergency medical information for sixteen of twenty-five children receiving transportation services.

POI (Plan of Improvement)
The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 8/3/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 14 **Records with Missing/Incomplete Components: 0**

Staff # 1 Met
Date of Hire: 03/12/2021

Staff # 2 Met
Date of Hire: 07/22/2022
Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3 Met
Date of Hire: 06/28/2022
Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4 Met
Date of Hire: 09/22/2014

Staff # 5 Met
Date of Hire: 04/05/2022

Staff # 6 Met
Date of Hire: 08/24/2020

Staff # 7 Met
Date of Hire: 06/24/2016

Staff # 8 Met

Records Reviewed: 14	Records with Missing/Incomplete Components: 0
Date of Hire: 06/24/2022	Reminder - Health & Safety training is required within 90 calendar days of hired
Staff # 9	Met
Date of Hire: 06/07/2022	Reminder - Health & Safety training is required within 90 calendar days of hired
Staff # 10	Met
Date of Hire: 07/30/2018	
Staff # 11	Met
Date of Hire: 01/08/2020	
Staff # 12	Met
Date of Hire: 05/14/2018	
Staff # 13	Met
Date of Hire: 06/25/2018	
Staff # 14	Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

Comment
Director provided four files for employees hired since January 25, 2022.

591-1-1-.14 First Aid & CPR **Met**

Comment
Complete first aid kits observed in center and on vehicles.

Comment
Evidence observed of 100% of center staff hired more than ninety days to be certified in First Aid and CPR.

591-1-1-.33 Staff Training **Technical Assistance**

Comment
Documentation observed of required staff training.

Technical Assistance
591-1-1-.33(4) - Consultant discussed training requirements for food service with the director.

Correction Deadline: 9/1/2022

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.