



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/9/2025 **VisitType:** Licensing Study

**Arrival:** 10:40 AM **Departure:** 2:00 PM

**CCLC-52708**  
**E-Plex Preschool**  
10700 Abbotts Bridge Road, Suite 190 Duluth, GA 30097 Fulton  
County  
(678) 365-2002

Regional Consultant  
Marlene Emelle  
Phone: (912) 544-9594  
Fax: (404) 656-0351  
marlene.emelle@dec.al.ga.gov

**Mailing Address**  
Same

**Quality Rated:** No

| Compliance Zone Designation |                 |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|-----------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12/09/2025                  | Licensing Study | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 10/31/2024                  | Licensing Study | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 03/20/2024                  | Licensing Study | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                             |                 |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room          | Age Group                       | Staff | Children | NC/C                          | Max 35 SF. | 35 SF. Comp. | Max 25 SF.                              | 25 SF. Comp. | Notes                  |
|---------------------------------|---------------|---------------------------------|-------|----------|-------------------------------|------------|--------------|-----------------------------------------|--------------|------------------------|
| Main                            | A 2 yrs       | Three Year Olds                 | 1     | 20       | C                             | 29         | C            | NA                                      | NA           | Lunch                  |
| Main                            | B 3yrs        | Two Year Olds                   | 3     | 12       | C                             | 18         | C            | NA                                      | NA           | Lunch                  |
| Main                            | C 3yrs        | Four Year Olds                  | 2     | 11       | C                             | 18         | C            | NA                                      | NA           | Outside,Transiti oning |
| Main                            | D 2yrs        | Two Year Olds                   | 3     | 18       | C                             | 23         | C            | NA                                      | NA           |                        |
| Main                            | E 4yrs        | GA PreK                         | 2     | 17       | C                             | 25         | C            | NA                                      | NA           | Lunch                  |
| Main                            | F 4yrs        | Three Year Olds                 | 2     | 21       | C                             | 30         | C            | NA                                      | NA           | Lunch                  |
| Main                            | G 4 yrs       | GA PreK                         | 2     | 20       | C                             | 35         | C            | NA                                      | NA           | Lunch                  |
| Main                            | Gym Classroom | Four Year Olds                  | 2     | 11       | C                             | 19         | C            | NA                                      | NA           | Lunch                  |
| Main                            | H 2yrs        | Two Year Olds                   | 3     | 7        | C                             | 19         | C            | NA                                      | NA           | Lunch                  |
|                                 |               | Total Capacity @35 sq. ft.: 197 |       |          | Total Capacity @25 sq. ft.: 0 |            |              | Building @35 capacity limited by Zoning |              |                        |
| Total # Children this Date: 137 |               | Total Capacity @35 sq. ft.: 197 |       |          | Total Capacity @25 sq. ft.: 0 |            |              |                                         |              |                        |

| Building | Playground  | Playground Occupancy | Playground Compliance |
|----------|-------------|----------------------|-----------------------|
| Main     | I 2yrs-6yrs | 67                   | C                     |

| Enrolled Children |         |         |         |         |                    |                   |
|-------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years     | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 0                 | 4       | 19      | 52      | 59      | 8                  | 7                 |

#### Comments

The purpose of this visit was to conduct a Licensing Study Visit and Follow up.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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Summary Report

Date: 12/9/2025 VisitType: Licensing Study

Arrival: 10:40 AM Departure: 2:00 PM

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Same

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Reminder to post current lesson plans.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

The Center appeared clean and well maintained on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center on this date.

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**591-1-1-.20 Medications(CR)**

N/A

**Comment**

Per Director Provider currently does not dispense/administer medication.

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**Safety****591-1-1-.11 Discipline(CR)**

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)**

N/A

**Comment**

Per Director center does not provide routine transportation.

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**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Comment**

Please ensure that cribs/cots are labeled for individual use.

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**Staff Records**

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**Records Reviewed: 28****Records with Missing/Incomplete Components: 2**

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Staff # 4

Not Met

Date of Hire: 04/01/2020

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 12

Not Met

Date of Hire: 08/03/2020

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

Not Met

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of staff records that Staff #4, hired on 4/01/2020, and Staff #12, hired on 8/03/2020, did not have completed fingerprint checks on file. During the visit, Staff #4 was present in the Director's office, and Staff #12 was in the classroom with another staff member who has a current CBC, assisting with distributing lunches to the children.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every staff and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will staff to ensure the CRC rules are maintained.

**Correction Deadline: 12/9/2025**

**Finding**

591-1-1-.09(1.)(b) requires the Center to ensure that every Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of staff records that staff #4 (hired 4/1/2020) had an expired CBC as of 6/12/2025. The staff member #4 was present in the Director's office at the time of the visit.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that the Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

**Correction Deadline: 12/9/2025**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that Staff #12 (hire date: 08/03/2020) had an expired CBC as of 08/06/2025. The staff member#12 was observed in Classroom A passing out lunch with a staff member whose CBC was current.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

**Correction Deadline: 12/9/2025**

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**591-1-1-.14 First Aid & CPR(CR)****Met****Comment**

Consultant evidence of 100% of center Staff certified in First Aid and CPR containing emergency care for infants and children on this date.

**Comment**

Please be mindful of training expiration dates for staff. Discussed that new staff are required to obtain pediatric First Aid and pediatric CPR training within 45 days of employment. It was further discussed that programs must have at least one person with current pediatric First Aid and pediatric CPR training in each classroom at all times.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Center observed to maintain appropriate staff:child ratios.