



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/28/2023 **VisitType:** POI Follow Up

Arrival: 9:05 AM

Departure: 10:40 AM

CCLC-38943

Sunbrook Academy at Luella Academy

235 Walker Drive McDonough, GA 30253 Henry County
 (770) 914-1933 director.luella@sunbrookacademy.com

Regional Consultant

Angela Williams-Jackson

Phone: (404) 710-3984

Fax: (678) 717-5765

angela.williams-jackson@dec.al.ga.gov

Joint with: Sondra Paster

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/28/2023	POI Follow Up	Good Standing	
10/11/2023	Complaint Investigation Follow Up	Good Standing	
10/11/2023	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	1L Pre-K	GA PreK	2	16	C	22	C	NA	NA	Centers
Building 2	1R Pre-K	GA PreK	2	16	C	23	C	NA	NA	Story
Building 2	2L Pre-K	GA PreK	2	18	C	22	C	NA	NA	Story
Building 2	2R School Age		0	0	C	18	C	NA	NA	
Building 2	3L School Age		0	0	C	18	C	NA	NA	
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Main	A /1L	Infants	3	7	C	15	C	NA	NA	Floor Play
Main	B/2L	Two Year Olds	3	7	C	21	C	NA	NA	Free Play
Main	C/3L	Two Year Olds	3	9	C	21	C	NA	NA	Centers
Main	D/4L		0	0	C	16	C	NA	NA	
Main	E/5L	Two Year Olds and Three Year Olds	3	14	C	23	C	NA	NA	Free Play
Main	F/6L		0	0	C	23	C	NA	NA	
Main	G/1R	Infants	3	7	C	13	C	NA	NA	Floor Play
Main	H/2R		0	0	C	21	C	NA	NA	
Main	I/3R	One Year Olds	3	10	C	12	C	NA	NA	Outside
Main	J/4R	One Year Olds	3	10	C	16	C	NA	NA	Outside

Main	K/5R	Three Year Olds and Four Year Olds	3	19	C	25	C	NA	NA	Transitioning
Main	L/6R	Three Year Olds	3	19	C	25	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 231					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 152					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	Building 2	421	C
Main	PG A/Right	158	C
Main	PG B/Left	162	C

Comments

The purpose of this visit was to conduct a Plan of Improvement follow-up visit.

Plan of Improvement: Developed This Date 11/28/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Bernice Williams, Program Official

Date

Angela Williams-Jackson, Regional Consultant

Date

Sondra Paster, CCS Coordinator

Date



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(Findings Report)

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The following information is associated with a POI Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 10/11/2023

Corrected on 11/28/2023

The citation was observed to be corrected on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 10/11/2023

Corrected on 11/28/2023

The citation was observed to be corrected on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 10/11/2023

Corrected on 11/28/2023

The citation was observed to be corrected on this date.

Organization

Finding

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation that Building 1, classroom 4R was observed to be used as a diapering classroom and no amendment had been submitted to change the use of the room.

POI (Plan of Improvement)

An application for amendment and all necessary documentation will be submitted.

Correction Deadline: 11/28/2023

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met**

Correction Deadline: 10/11/2023

Corrected on 11/28/2023

The citation was observed to be corrected on this date.

Correction Deadline: 10/11/2023

Corrected on 11/28/2023

The citation was observed to be corrected on this date.

591-1-1-.33 Staff Training**Met**

Correction Deadline: 10/18/2023

Corrected on 11/28/2023

The citation was observed to be corrected on this date.