



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/1/2023 VisitType: Initial Licensing Study Arrival: 9:00 AM Departure: 1:40 PM

CCLC-58454

Shinning Hill Student Program L.L.C.

560 Valley Hill Rd S.E. Riverdale, GA 30274 Clayton County
(404) 437-3013 shinninghillprogram@gmail.com

Application Services Unit Consultant

Toni Williams

Phone: (770) 302-7628

Fax: (770) 302-8357

toni.williams@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/01/2023	Initial Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Downstairs 2R-Four and Five year old		0	0	C	11	C	NA	NA	
Main	DownstairsR-Three year old		0	0	C	8	C	NA	NA	
Main	UpstairsL-Infant Room		0	0	C	6	C	NA	NA	
Main	UpstairsR-One & Two year old		0	0	C	13	C	NA	NA	
Total Capacity @35 sq. ft.:			38		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 0			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	42	C

Comments

An Administrative Review was conducted on April 26, 2023. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on May 1, 2023. The exit conference was conducted on May 1, 2023 at 1:40 pm with the Provider. Permission to Operate/Temporary License will be issued upon completion of the Exit Conference and signature pages are returned to the consultant. Facility does not carry Liability Insurance. License Capacity is 38.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Monique Crockett, Program Official

Date

Toni Williams, Consultant

Date



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(Findings Report)

Date: 5/1/2023 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 1:40 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed adding equipment and toys to enhance variety.

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Permission to Operate will be issued upon completion of the Exit Conference and return of signature pages to the Consultant, the overall capacity is 38. Discussed 25 square feet rule.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

The Consultant discussed with the Provider to ensure that items like plungers and bathroom brushes are not accessible to children.

Correction Deadline: 5/1/2023

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on the Consultant's observation that there were shrubs coming through the fence on the back fence of the playground, also on the left hand corner of the playground were stumps and limbs along with several plants coming out of the ground.

POI (Plan of Improvement)

The harmful item will be removed.

Correction Deadline: 5/22/2023

Technical Assistance

Consultant discussed with the Provider the need to add screws to the base of the toilets.

Correction Deadline: 5/1/2023

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(3) requires that the playground be adjacent to the Center or in an area which can be reached by a safe route or method approved by the Department. Except in School-age Centers, the playground shall have shaded areas. It was determined by the Consultant that the route to the playground for the infants and toddlers was an unsafe method as it involved entering from the parking lot of the center.

POI (Plan of Improvement)

The Center will identify a safe route or method to reach any non-adjacent playground and submit it for approval. The Center will install structures to provide shade if there is not sufficient natural shade on the playground.

Correction Deadline: 5/31/2023

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on the Consultant's observation that there were exposed tree roots behind the play structure on the left side of the playground.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 5/15/2023

Food Service

591-1-1-.18 Kitchen Operations**Not Met****Finding**

591-1-1-.18(3) requires ventilation to be provided either by mechanical or natural means so as to provide fresh air and control of unpleasant odors in the food preparation area. It was determined that the kitchen area did not have ventilation which was required.

POI (Plan of Improvement)

The Center will ensure there is an adequate working ventilation system in the food preparation area.

Correction Deadline: 5/11/2023

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the Provider on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed medication documentation, administration and storage.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation or field trips. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Four (4) of four (4) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2022. Also Consultant discussed safe sleeping requirements with the owner during the inspection visit.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Four (4) of four (4) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the provider on this date.

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the Provider on this date.